

# Which policies must actually be reviewed

All 58 school policies in the set, sorted by what the law really asks — separating a duty to review from the duties that are annual, statutory, and not reviews at all.

**Nine of 58** carry a statutory review cycle. **43** carry no fixed interval. Reviewing all 58 every year is a tradition, not a duty — and the six in band 2 ask you to publish, publicise, appraise or determine pay, not to revise a policy.

## 1. A STATUTORY REVIEW CYCLE

|                      |                                                                                                                                                                        |                                                                                 |
|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|
| At least annually    | Child protection policy reviewed and updated if needed — and the duty reaches the components paragraph 123 names, which include online safety and SEND                 | KCSIE 2026, paragraph 123                                                       |
| At least annually    | Online safety, as a component named in paragraph 123 — there is no cycle for a free-standing online safety document                                                    | KCSIE 2026, paragraph 123                                                       |
| At least once a year | Allergy safety policy reviewed, and changed as the authority considers appropriate following the review                                                                | Children and Families Act 2014, s.100A(4)                                       |
| At least once a year | The medical conditions arrangements must INCLUDE an allergy safety policy — so that component of them carries the annual review above                                  | Children and Families Act 2014, s.100A(1)                                       |
| 28 Feb / 15 March    | Admission arrangements determined by 28 February and published by 15 March every year — whether or not anything has changed                                            | School Admissions Code 2021, paragraphs 1.49 and 1.50                           |
| 1 year / 4 years     | Equality information republished at intervals of not more than a year; equality objectives at not more than four — each running from last publication                  | SI 2017/353, regs 4(2)(b) and 5(2)(b)                                           |
| Every 3 years        | Accessibility plan prepared by 1 March at three-yearly intervals — and kept under review DURING the period, which is a separate continuing duty under the Equality Act | SI 2005/3221, regs 3(1) and 3(3); Equality Act 2010, Schedule 10 paragraph 3(5) |
| Every 5 school years | The GOVERNING BODY secures the inspection of collective worship at a school with a religious character — this duty is the school's, not the inspectorate's             | SI 2005/2038, reg 10 as substituted by SI 2009/1564                             |
| Every academic year  | Filtering and monitoring PROVISION reviewed — the systems, not the policy document. The DfE standard is non-statutory; KCSIE is what carries it.                       | DfE filtering and monitoring standards, standard 2; KCSIE 2026, Part Two        |

## 2. STATUTORY — BUT NOT A REVIEW OF THE POLICY

|                    |                                                                                                                                                                                                                      |                                                     |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|
| Once a school year | The headteacher brings the behaviour measures to the attention of pupils, parents and staff. This is publicity, not revision.                                                                                        | Education and Inspections Act 2006, s.89(6)(b)      |
| At least annually  | The PUBLISHED website version of EVERY Schedule 4 item is updated — behaviour, complaints, charging, curriculum, ethos, careers, pupil premium. Updating the copy on the site is not reviewing the policy behind it. | SI 2008/3093, reg 10(4)                             |
| Annually, 1 Sept   | Every teacher's pay determined annually, under a policy stating the basis and the date. A pay determination is not a review of the policy — and this binds maintained schools, not academies.                        | STPCD, section 2, paragraphs 2.1 and 3.1            |
| At least annually  | SEN information report updated on the website — the same reg 10(4) duty as the row above, and it reaches academies too, not only maintained schools                                                                  | SI 2008/3093, reg 10(4) and Schedule 4 paragraph 10 |
| Twelve months      | The appraisal PERIOD is annual. That is a cycle for appraising teachers, not for reviewing the appraisal policy, which has no interval at all.                                                                       | SI 2012/115, reg 5                                  |
| Stated date        | Published careers information carries a stated next-review date — the date is required, the interval is not                                                                                                          | SI 2008/3093, Schedule 4 paragraph 15(2)(d)         |

## 3. NOT YOURS — THE AUTHORITY'S CYCLE

|                     |                                                                                                                 |                                              |
|---------------------|-----------------------------------------------------------------------------------------------------------------|----------------------------------------------|
| The local authority | Locally agreed RE syllabus reconsidered — a conference convened no later than five years from the last adoption | Education Act 1996, Schedule 31, paragraph 2 |
| The SACRE           | A collective worship determination lapses unless reviewed within five years                                     | Education Act 1996, s.395(1)(b) and (5)      |

## 4. NO FIXED REVIEW INTERVAL — 43 POLICIES

|                                                                                 |                                                     |                                                                      |
|---------------------------------------------------------------------------------|-----------------------------------------------------|----------------------------------------------------------------------|
| ■ Acceptable Use Agreements                                                     | ■ Early Career Teacher Induction Policy             | ■ Remote Education Policy                                            |
| ■ Artificial Intelligence Use Policy                                            | ■ Educational Visits and Off-Site Activities Policy | ■ Restrictive Interventions, including the Use of Reasonable Force   |
| ■ Asbestos Management Plan                                                      | ■ Suspension and Permanent Exclusion Policy         | ■ Relationships, Sex and Health Education (RSHE) Policy              |
| ■ Attendance Policy                                                             | ■ Fire Safety Policy and Fire Risk Assessment       | ■ School Food Policy                                                 |
| ■ Breakfast Club Policy                                                         | ■ First Aid Policy                                  | ■ Searching, Screening and Confiscation Policy                       |
| ■ British Values and SMSC Policy                                                | ■ Health and Safety Policy                          | ■ Special Educational Needs (SEN) Policy                             |
| ■ Capability Procedure                                                          | ■ Information Sharing Policy                        | ■ Staff Code of Conduct and Low-Level Concerns Policy                |
| ■ CCTV, Surveillance and Biometrics Policy                                      | ■ Intimate and Personal Care Policy                 | ■ Staff Discipline, Conduct and Grievance Procedures                 |
| ■ Charging and Remissions Policy                                                | ■ Managing Allegations Against Staff Policy         | ■ Subject Access Request Procedure                                   |
| ■ Children Missing Education Policy                                             | ■ Martyn's Law Readiness                            | ■ Teacher Misconduct and Referral to the Teaching Regulation Agency  |
| ■ Complaints Policy and Procedure                                               | ■ Pupil Mental Health and Wellbeing Policy          | ■ School Uniform Policy                                              |
| ■ Curriculum Policy                                                             | ■ Mobile Phone and Smart Technology Policy          | ■ Volunteers, Safer Recruitment Checks and the Single Central Record |
| ■ Personal Data Breach Procedure                                                | ■ Prevent Duty Policy and Risk Assessment           | ■ Whistleblowing Policy and Procedure                                |
| ■ Data Protection Policy                                                        | ■ Privacy Notices                                   |                                                                      |
| ■ Designated Teacher Policy — Looked-After and Previously Looked-After Children | ■ Records Management and Retention Schedule         |                                                                      |

**How to use this.** Every row names the instrument it came from. Check each against the current text before you act on it — these are drafting notes, not legal advice, and guidance changes between editions. **Band 4 does not mean "never review"**. Several of those policies carry a real but open-ended statutory duty — charging and remissions must be "kept under review", the asbestos plan reviewed "at regular intervals", the health and safety statement revised "as often as may be appropriate". No interval is fixed; the duty is still there, and a stale policy is a problem whatever the calendar said.